



MEDICAL CLAIM FORM
 Claims Receipt Center
 P.O. Box 211184
 Eagan, MN 55121

TO BE COMPLETED BY PATIENT

PATIENT INFORMATION:

1. PATIENT'S NAME (LAST)			2. PATIENT'S NAME (FIRST)			3. PATIENT'S NAME (MIDDLE INITIAL)					
4. PATIENT'S ADDRESS (STREET)			5. PATIENT'S ADDRESS (CITY)			6. PATIENT'S ADDRESS (STATE)			7. PATIENT'S ADDRESS (ZIP CODE)		
8. MEMBER IDENTIFICATION NUMBER						9. PATIENT'S PHONE NUMBER (AREA CODE)					
10. PATIENT'S BIRTH DATE MONTH DAY YEAR			11. PATIENT'S SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE			12. PATIENT'S RELATIONSHIP TO MEMBER <input type="checkbox"/> SELF <input type="checkbox"/> SPOUSE <input type="checkbox"/> CHILD			13. DIAGNOSIS OR NATURE OF ILLNESS		
14. WAS AN ACCIDENT INVOLVED? <input type="checkbox"/> YES <input type="checkbox"/> NO											
15. IF YES WHEN? MONTH DAY YEAR			16. WHERE: <input type="checkbox"/> AUTO <input type="checkbox"/> WORK <input type="checkbox"/> OTHER:								
17. ENCLOSE A BRIEF DESCRIPTION OF HOW AND WHERE ACCIDENT OCCURRED											

OTHER COVERAGE:

18. IS THE PATIENT COVERED BY ANY OTHER INSURANCE PLAN? <input type="checkbox"/> YES <input type="checkbox"/> NO												
19. IF YES	20. NAME OF INSURANCE COMPANY								21. POLICY NUMBER			
	22. ADDRESS OF INSURANCE COMPANY											
23. IS THE PATIENT ELIGIBLE FOR MEDICARE? <input type="checkbox"/> YES <input type="checkbox"/> NO												
24. IF YES	25. MEDICARE PART A EFFECTIVE DATE			26. MONTH			27. DAY			28. YEAR		
	29. MEDICARE PART B EFFECTIVE DATE			30. MONTH			31. DAY			32. YEAR		

PATIENT'S SIGNATURE:

1. Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties. The signer agrees that any personally identifiable health information about the signer or signer's enrolled dependents is protected by the Health Insurance Portability and Accountability Act of 1996 and other privacy laws. In accordance with those laws, The Health Plan may use and disclose Protected Health Information for treatment, payment and health care operations as described in its Notice of Privacy Practices.

X PATIENT'S SIGNATURE: _____ **DATE:** _____

If your provider is in-network, the provider will submit a claim for you.
 This claim form should be submitted only when you use a non-network provider who does not submit the claim for you.

PHYSICIAN OR SUPPLIER INFORMATION

1. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY – RELATE DIAGNOSIS TO PROCEDURE IN COLUMN D BY REFERENCE NUMBER 1, 2, 3, ETC. OR DX CODE 1 2 3 4									
2. A. DATE OF SERVICE FROM TO		B. PLACE OF SERVICE		C. FULLY DESCRIBE PROCEDURES, MEDICAL SERVICES OR SUPPLIES FURNISHED FOR EACH DATE GIVEN (EXPLAIN UNUSUAL SERVICES OR CIRCUMSTANCES) PROCEDURE CODE (IDENTIFY)		D. DIAGNOSIS CODE	E. CHARGES	F. DAYS OR UNITS	G. LEAVE BLANK
3. HAS FEE BEEN PAID? YES <input type="checkbox"/> NO <input type="checkbox"/>		4. TOTAL CHARGE		5. AMOUNT PAID		6. BALANCE DUE			
7. PHYSICIAN'S OR ACCOUNT'S NAME, ADDRESS, ZIP CODE PROVIDER NO.									

PLACE OF SERVICE CODES

- | | | |
|--------------------------------|--------------------------------------|--|
| 1 — (IH) — Inpatient Hospital | 6 — — Night Care Facility — (PSY) | A — (IL) — Independent Laboratory |
| 2 — (OH) — Outpatient Hospital | 7 — (NH) — Nursing Home | B — — Other Medical Surgical Facility |
| 3 — (O) — Doctor's Office | 8 — (SNF) — Skilled Nursing Facility | C — (RTC) — Residential Treatment Center |
| 4 — (H) — Patient's Home | 9 — — Ambulance | D — (STF) — Specialized Treatment Facility |
| 5 — — Day Care Facility (PSY) | 0 — (OL) — Other Locations | |

Language Assistance Services

Spanish: ATENCIÓN: Si habla español, cuenta con servicios de asistencia en idiomas disponibles de forma gratuita para usted. Llame al 1-800-275-2583 (TTY: 711).

Chinese: 注意: 如果您讲中文, 您可以得到免费的语言协助服务。致电 1-800-275-2583。

Korean: 안내사항: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 1-800-275-2583 번으로 전화하십시오.

Portuguese: ATENÇÃO: se você fala português, encontram-se disponíveis serviços gratuitos de assistência ao idioma. Ligue para 1-800-275-2583.

Gujarati: સૂચના: જો તમે ગુજરાતી બોલતા હો, તો નિ:શુલ્ક ભાષા સહાય સેવાઓ તમારા માટે ઉપલબ્ધ છે. 1-800-275-2583 કોલ કરો.

Vietnamese: LƯU Ý: Nếu bạn nói tiếng Việt, chúng tôi sẽ cung cấp dịch vụ hỗ trợ ngôn ngữ miễn phí cho bạn. Hãy gọi 1-800-275-2583.

Russian: ВНИМАНИЕ: Если вы говорите по-русски, то можете бесплатно воспользоваться услугами перевода. Тел.: 1-800-275-2583.

Polish: UWAGA: Jeżeli mówisz po polsku, możesz skorzystać z bezpłatnej pomocy językowej. Zadzwoń pod numer 1-800-275-2583.

Italian: ATTENZIONE: Se lei parla italiano, sono disponibili servizi di assistenza linguistica gratuiti. Chiamare il numero 1-800-275-2583.

Arabic: ملحوظة: إذا كنت تتحدث اللغة العربية، فإن خدمات المساعدة اللغوية متاحة لك بالمجان. اتصل برقم 1-800-275-2583.

French Creole: ATANSYON: Si w pale Kreyòl Ayisyen, gen sèvis èd pou lang ki disponib gratis pou ou. Rele 1-800-275-2583.

Tagalog: PAUNAWA: Kung nagsasalita ka ng Tagalog, magagamit mo ang mga serbisyo na tulong sa wika nang walang bayad. Tumawag sa 1-800-275-2583.

French: ATTENTION: Si vous parlez français, des services d'aide linguistique-vous sont proposés gratuitement. Appelez le 1-800-275-2583.

Pennsylvania Dutch: BASS UFF: Wann du Pennsylvania Deutsch schwetzsch, kantscht du Hilf griegie in dei eegni Schprooch unni as es dich ennich eppes koschte zellt. Ruf die Nummer 1-800-275-2583.

Hindi: ध्यान दें: यदि आप हिंदी बोलते हैं तो आपके लिए मुफ्त में भाषा सहायता सेवाएं उपलब्ध हैं। कॉल करें 1-800-275-2583।

German: ACHTUNG: Wenn Sie Deutsch sprechen, können Sie kostenlos sprachliche Unterstützung anfordern. Wählen Sie 1-800-275-2583.

Japanese: 備考: 母国語が日本語の方は、言語アシスタンスサービス(無料)をご利用いただけます。1-800-275-2583へお電話ください。

Persian (Farsi):

توجه: اگر فارسی صحبت می کنید، خدمات ترجمه به صورت رایگان برای شما فراهم می باشد. با شماره 1-800-275-2583 تماس بگیرید.

Navajo: Díí baa akó nínízin: Díí saad bee yánífti'go Diné Bizaad, saad bee áká'ánída'áwo'déé', t'áá jiik'eh. Hódíílnih koji' 1-800-275-2583.

Urdu:

توجہ درکار ہے: اگر آپ اردو زبان بولتے ہیں، تو آپ کے لئے مفت میں زبان معاون خدمات دستیاب ہیں۔ کال کریں 1-800-275-2583.

Mon-Khmer, Cambodian:

សូមមេត្តាចាប់អារម្មណ៍: ប្រសិនបើអ្នកនិយាយភាសាមន-ខ្មែរ ឬភាសាខ្មែរ នោះ ជំនួយផ្នែកភាសានឹងមានផ្តល់ជូនដល់លោកអ្នកដោយឥតគិតថ្លៃ។ ទូរសព្ទទៅលេខ 1-800-275-2583។

Discrimination is Against the Law

This Plan complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. This Plan does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

This Plan provides:

- Free aids and services to people with disabilities to communicate effectively with us, such as: qualified sign language interpreters, and written information in other formats (large print, audio, accessible electronic formats, other formats).
- Free language services to people whose primary language is not English, such as: qualified interpreters and information written in other languages.

If you need these services, contact our Civil Rights Coordinator. If you believe that This Plan has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with our Civil Rights Coordinator. You can file a grievance in the following ways: In person or by mail: ATTN: Civil Rights Coordinator, 1901 Market Street, Philadelphia, PA 19103, By phone: 1-888-377-3933 (TTY: 711) By fax: 215-761-0245, By email: civilrightscordinator@1901market.com. If you need help filing a grievance, our Civil Rights Coordinator is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf> or by mail or phone at: U.S. Department of Health and Human Services, 200 Independence Avenue SW., Room 509F, HHH Building, Washington, DC 20201, 1-800-368-1019, 800-537-7697 (TDD). Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.