# Faculty Report: Course Planning List

- 1. **Login** to BiONIC (bionic.brynmawr.edu). Your login is your college username and college password. If you need help resetting your password, please contact the Bryn Mawr help desk.
- 2. **Navigate to**: BMC Academic Community> BMC Faculty > Reports> Compiled Reports. The compiled reports menu is a menu of all the reports you can run.

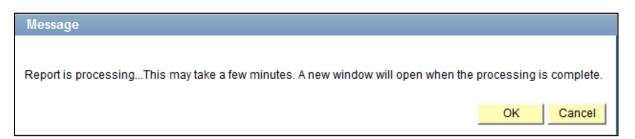
Course Planning List	
	View Report
*Fall Term: 1310 C Fall 2013	
*Spring Term: 1400 C Spring 2014	
Department: PSYC	
Subject Area:	

### 3. Enter the Term(s) and Department

Example: Fall 2013 and Spring 2014 in PSYC. Click on the magnifying glass to look up the values. After selecting your fields, click the "View Report" link.

### 4. Message

Click "OK," the report will be produced in a few minutes and will appear in your downloads list.



### 5. Download.

Download the PDF of your report from your downloads list.

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Major 4: Q Enter PHD				_1324117.PDF	
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## **SAMPLE REPORT:**

List of courses scheduled for the term and any notes entered for display on the course guide. This is a condensed version of the Course Planning Report with multiple classes per page.

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This is based on the course planning data, not the live course data. Changes after course planning will not appear here.

ERYN MAWR COLLEGE CLASSES FOR PSYCHOLOGY DE	PARTMENT Page No. 1 Run Date 02/04/2014 Run Time 12:19:09
Fall 2013	
CLASS: PSYC B105 001 Introductory Psychology New Course - Approved	03/20/2013
INSTRUCTORS: Primary Instructor - Rescorla,Leslie TIME AND ROOM: Tuesday, Thursday 09:55am - 11:15am Carp	penter Library 21
<u>NOTES (For Course Guide)</u> Lab times will be determined at the beginning of t	he semester.
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CLASS: PSYC B160 001 Focus: Psychology of Negotiations New Course - Approved Enrollment Limit: 30	03/20/2013
INSTRUCTORS: Primary Instructor - Egan Brad,Louisa C. TIME AND ROOM: Tayl	lor Hall E
<u>NOTES (For Course Guide)</u> Quarter Course, Meets Second Half; Enrollment Limit	t: 30;
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CLASS: PSYC B203 001 Educational Psychology New Course - Approved Enrollment Limit: 24	03/20/2013
INSTRUCTORS: Primary Instructor - Cassidy,Kimberly E. TIME AND ROOM: Tuesday, Thursday 08:25am - 09:45am Dalt	ton Hall 119
NOTES (For Course Guide)	
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